

## **RESUME**

**Carol Mannchen 1107 Haysboro Ave. Nashville, TN 37216**

### **WORK EXPERIENCE**

**Attorney, self employed. 1992-present**

Represent social security disability applicants at all levels of adjudication up to Federal District Court. In the process of retirement. Formerly represented clients in divorce and juvenile matters, minor criminal and probate matters.

**Supervisor and Eligibility Counselor Tennessee Dept. of Human Services**

**1970-1991**

Supervised and performed Eligibility determinations for AFDC, food stamps and Medicaid. Employed by DHS a total of 17 years in between child-rearing responsibilities

**US Census Bureau 1990**

Worked on the U S census in 1990

**Sears Dept. Store**

Retail Clerk/Cashier 4/83-12/83 (approx.)

### **Knoxville City Schools. 1973**

Teacher, 7th and 8th grade (4 months)

### **US naval Commissary store, San Diego, CA 1968**

File clerk (6 months)

## **EDUCATION**

Nashville School of Law, JD, 1991 University of Tennessee,  
Knoxville, BA, 1968 Duke University 1964-65

## **VOLUNTEER EXPERIENCES**

Homeless ministries -- Room in the Inn and St. Patrick Family  
Shelter 1980's to present (RITI)

Prison Ministry (visited prisoners) and also did a self-  
improvement program at the women's prison -- 1980's

Literacy teaching -- 2 or 3 years in the 1980's

Sunday school teaching -- back in the 70's and then again  
around 2009

AIDS ministry -- sponsored a couple of AIDS patients, general  
assistance -- mid 1980's

Hume Fogg High School -- assisted with debate program around 1988-1990

Alive Hospice -2012 (patient visitation)

Choir 2012

Church garden for Second Harvest Food Bank 2012

## **SKILLS**

Managing, training, working with people -- I had significant training in this while at D H S. I ran a quality circle for a few years to come up with solutions and improvements.

Writing skills -- brief writing as an attorney.

Mediation -- I had training as a mediator, but never actually served in this capacity.

Adaptability -- Willingness to try anything.