

SALLY LEWIS ITALIANO

Sydney NSW Australia
Phone: 555-555-5555
E-mail: slewis5@bigpond.net.au



OBJECTIVE

Currently, I am in my 3rd year studying for a Bachelor of Behavioural Studies (Psychology) degree at Swinburne University of Technology through Open Universities Australia. I have also completed certificate courses in Medical Terminology, Positive Psychology, Forensic Medicine and The Social Context of Mental Health and Illness. When I have finished my degree I would love to work in the areas of breast cancer, post-traumatic stress disorder (PTSD) and death & bereavement.

EDUCATION

Introduction to Forensic Medicine Certificate

Medical Registry of Australia
2010

Medical Terminology Certificate

Medical Registry of Australia
2010

Positive Psychology Certificate

Medical Registry of Australia
2010

Bachelor of Behavioural Studies (Psychology)

Open Universities Australia—Swinburne University of Technology
2010 to Current

POSITIONS HELD

Receptionist—Bookkeeper—Personal Assistant

Various Employers
January 1980—January 1984

Office Manager—Personal Assistant—Accounts/Bookkeeper

The Billy Blue Group
January 1984—January 1992

Office Manager—Personal Assistant—Accounts/Bookkeeper

Billy Blue Graphic Design School
January 1987—January 1992

Office Manager—Personal Assistant—Accounts/Bookkeeper

William Blue Hotel Management School
January 1990—January 1992

Accounts/Bookkeeper—Administration

Safe Installations Pty Limited
January 1990—September 1997

Accounts/Bookkeeper

Fairfield Heights Childcare Centre
January 1998—June 2008

SALLY LEWIS ITALIANO

FIELDS OF INTEREST

Psychology of Breast Cancer, Death and Bereavement, and Post Traumatic Stress Disorder (PTSD)

PROFESSIONAL ORGANIZATIONS

Australian Psychological Society

Justice of the Peace

LANGUAGES

English—Native speaker

INTERESTS AND ACTIVITIES

Psychology, bushwalking, reading and spending time with my family and friends

VOLUNTEER EXPERIENCE

Teacher's Helper—John Purchase Public School

Teacher's Helper—Fairfield Heights Childcare Centre

COMPUTER SKILLS

Microsoft Word

Microsoft Publisher

Microsoft Excel

Microsoft Office Powerpoint

LICENCES

New South Wales Drivers Licence

New South Wales Boat Licence



Certificate

The Medical Register of Australia hereby certifies that

Sally Lewis Italiano

has completed the

Introduction to Forensic Medicine Certificate

Conducted by: *The Medical Register of Australia*
Venue: Westmead Hospital

This certificate course acknowledges the important contribution of forensic science in the investigation of death and is intended as an introduction to crime scene death investigation and forensic medicine

It is intended as an introduction for those wishing to progress to further study, police, the legal profession and interested members of the general public

The course content included:

- An introduction to forensic investigation
- Forensic investigation at the crime scene
- The role of the forensic investigator
- Introduction to death investigation, forensic medicine and pathology
- The role of the coroner and the forensic pathologist
- Death, death certificates, causes of death and changes following death
- Identification of deceased including DNA and DVI
- Injury and wounds, head injuries, firearm injuries and MVA
- Asphyxia and drowning
- Suicide
- Toxicology including alcohol

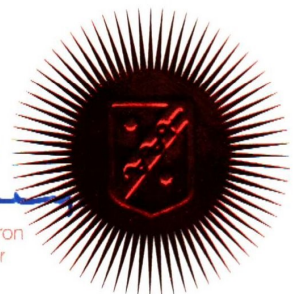
Dr Grant McBride
MB BS, FRCPA
Lecturer

Mike Hagan
Retired Detective Superintendent
APM, Dip. Crim.
Lecturer

Anita McGregor
Reg. Forensic Psychologist
Lecturer

20th December 2010
Date

Ed Byron
Director





Certificate

The Medical Register of Australia hereby certifies that

Sally Lewis Italiano

has completed the

Medical Terminology Course

Conducted by: *The Medical Register of Australia*
Venue: Westmead Hospital

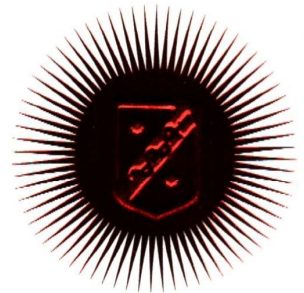
Lectures covered:

Skeletal System
Muscular System
Skin
Breast
Reproductive System
Digestive System
Cardiovascular System
Respiratory System
Blood & Lymphatic System
Urogenital System
Endocrine System
Organs Of Vision & Hearing
Central Nervous System

Therese Chand
MN, BSN, Grad Dip Health Science (NurseEd.)
Cert. CCU/ICU & Stomal Therapy Nursing
Lecturer

Ed Byron
Director

18th May 2010
Date





Certificate

The Medical Register of Australia hereby certifies that

Sally Lewis Italiano

has completed the

Positive Psychology Certificate

Conducted by *The* MEDICAL REGISTER of AUSTRALIA

Duration: One Day

Venue: University of Sydney

The course acknowledges the importance of how positive emotions such as optimism and contentment are the conditions that allow individuals, groups and organisations to flourish and to thrive.

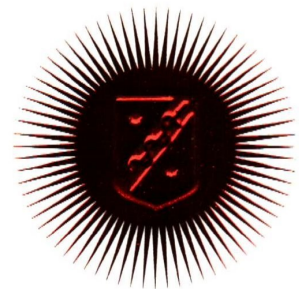
Lectures covered:

- The Principles of Positive Psychology
- Studies on the benefits of happiness
- What determines happiness
- How human beings flourish
- Understanding human behavior
- Leading a fulfilling, happier and more satisfying life
- How to change negativity
- Happiness enhancing interventions
- Building positive relationships
- Positive and realistic goal settings
- Self Diagnostic Tests
- Action planning
- Applications within organisations

Dr Jonathan Touissant
BA (Hons Psych), M Hum PhD
Lecturer

Ed Byron
Director

4th September 2010
Date



Mrs SALLY LEWIS ITALIANO
223 New Line Road
DURAL NSW 2158

OUA ID: 309244
Printed: 23 August 2013

STATEMENT OF ATTAINMENT

A STATEMENT OF ATTAINMENT IS ISSUED WHEN AN INDIVIDUAL HAS COMPLETED ONE OR MORE ACCREDITED UNITS
THIS STATEMENT IS ISSUED BY OPEN UNIVERSITIES AUSTRALIA ON BEHALF OF PROVIDERS LISTED IN THE STATEMENT

THIS IS TO CERTIFY THAT

Mrs SALLY ANN LEWIS ITALIANO

HAS UNDERTAKEN THE FOLLOWING UNITS THROUGH OPEN UNIVERSITIES AUSTRALIA

Year	Term	Unit type	Unit code	Unit name	EFTSL	Provider	Result
2010	Study Period 3	UGRD	PSS110	Introduction to Psychology 1	0.125	SWIN	P
2010	Study Period 3	UGRD	STA102	Foundations of Statistics (Previously STA15)	0.125	SWIN	P
2010	Study Period 4	UGRD	PSS120	Introduction to Psychology 2	0.125	SWIN	P
2010	Study Period 4	UGRD	SSK13	Learning and Communication Behaviour	0.125	SWIN	D
2011	Study Period 1	UGRD	CIS11	Information Methods	0.125	SWIN	C
2011	Study Period 1	UGRD	PSS100	Introduction to Sociology	0.125	SWIN	P
2011	Study Period 2	UGRD	CCJ10	Introduction to Forensic Psychology	0.125	GRF	C
2011	Study Period 2	UGRD	SGY14	Social Sciences in Australia	0.125	GRF	C
2011	Study Period 3	UGRD	CCJ16	Professional Communication	0.125	GRF	P
2011	Study Period 4	UGRD	PSS210	Psychology of Wellbeing	0.125	SWIN	C
2011	Study Period 4	UGRD	PSS220	Psychology of Adolescence	0.125	SWIN	C
2012	Study Period 1	UGRD	PSS250	Developmental Psychology	0.125	SWIN	P
2012	Study Period 2	UGRD	PSS270	Introduction to Theories of Counselling	0.125	SWIN	C
2012	Study Period 2	UGRD	PSS280	Psychology of Trauma	0.125	SWIN	C
2012	Study Period 3	UGRD	PSS202	eSociety: Sociology of the Electronic Age	0.125	SWIN	C
2012	Study Period 3	UGRD	STA210	Analysis of Variance	0.125	SWIN	P
2012	Study Period 4	UGRD	PSS260	Sports Psychology	0.125	SWIN	C
2012	Study Period 4	UGRD	PSS340	Psychology of Health	0.125	SWIN	C
2013	Study Period 1	UGRD	PSS240	Cognition and Human Performance	0.125	SWIN	P

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19 of 19 UNIT(S) HEREBY CERTIFIED 23 August 2013



Paul Wappett
Chief Executive Officer

PLEASE REFER
TO LEGEND



Justice &
Attorney General

Justice of the Peace

CERTIFICATE OF APPOINTMENT

SALLY ANN LEWIS-ITALIANO

has been re-appointed a Justice of the Peace in and for the State of New South Wales in accordance with section 4 of the Justices of the Peace Act 2002

DATE OF APPOINTMENT: 1 November 2006

DATE OF REAPPOINTMENT: 1 November 2011

REGISTRATION NUMBER: 173228

APPOINTMENT VALID TO: 31 October 2016



A handwritten signature in black ink that reads 'Greg Smith'.

Greg Smith SC
Attorney General

BILLY BLUE GROUP

Billy Blue Group
The Grandstand
Corner Miller & Ridge Streets
North Sydney 2060

PO Box 728
North Sydney 2059
Australia

Facsimile (02) 957 2842

Telephone (02) 957 2844

14th October, 1991

TO WHOM IT MAY CONCERN,

Sally Lewis had worked with The Billy Blue Group for 8 years and at this point is the longest serving employee who has ever been with the Group. She had not only run the accounting operation with complete efficiency but had also acted as de-facto office manager in the most able and pleasant way possible.

The Group's finances, for a small company, are quite complex as on the one hand the graphic design division deals with many small and large companies and the debtor collections have been carried out with a charm and wisdom beyond her years. On the other hand the Group is involved in education with more than 200 students a year, many from overseas, and this part of the business has also been efficiently run by Sally. She has always been able to expand her responsibilities as growth has dictated.

One of her greatest qualities is her personality and the ease with which she handles often complex issues with a wide variety of people and her ability to carry on with her work with no supervision.

I would have no hesitation in recommending her to anyone and you may confirm this by calling me on 957 2844.

Yours faithfully,



Ross Renwick
CREATIVE DIRECTOR

BILLY BLUE GROUP

Billy Blue Group
The Grandstand
Corner Miller & Ridge Streets
North Sydney 2060

PO Box 728
North Sydney 2059
Australia

Facsimile (02) 957 2842

Telephone (02) 957 2844

20th December, 1991

TO WHOM IT MAY CONCERN

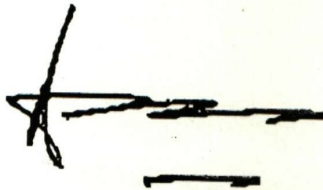
I have known SALLY LEWIS for over 8 years.

First as our receptionist, then my personal assistant, as book-keeper of the company, and as Office Manager.

Fiercely loyal and a well developed proprietary instinct are Sally's key positive points; a bonus to any smaller organisation.

We wish her well.

Yours sincerely,



Aaron Kaplan
MANAGING DIRECTOR